

EDUCATIONAL POLICIES COMMITTEE
MINUTES

WEEK 9; Tuesday October 16, 2012; in Swenson Hall of Geosciences, conference room (#103)

Members in attendance: Chris Marme, Catherine McDermott, Danilo Bruno, David Dehnel, Ellen Hay, Greg Domski, Kristin Douglas, Liesl Fowler, Michael Wolf, Robert Elflin, Taddy Kalas, Timothy Bloser, Umme Al-Wazedi, Darien Marion-Burton

Others Present: Laura Hartman, Gail Parsons

The meeting was called to order at 4:30 p.m. by Committee Chair Mike Wolf

I. Minutes from October 2, 2012 meeting:

Amend Minutes and Summary of Actions:

New Business A. ACCT 203 revision : (see Old Business, Aug. 28, meeting)

Motion: David Dehnel Second: Michael Wolf Nay vote: one

Motion will move to Senate. Specify course as on-line synchronous, one-credit course only available to Augustana students. Note: Accounting Dept. revised the syllabus subsequent to vote, altering in-class, face-to-face meeting time to be first TWO class periods, qualifying the course to be considered hybrid (blended).

In addition, the wording has become more limiting (with respect to who can enroll): The course is now considered to be a blended, synchronous, 1-credit, 5-week course only available to Augustana degree-seeking students and Accounting Certificate students (see new EPC 10/16/12 definition).

II. Old Business:

December 14, 2010 Further Discussion to be noted on future Agenda:

What is the actual charge of the EPC Committee; Are the EPC guidelines being met; Constitutional responsibility of faculty to be in charge of curriculum; Proactive behavior /not reactive; Certificate Programs; Concern with new instructor course syllabus development

September 4, 2012

EPC Chair reminded members to be proactive and submit concerns to the Chair to be included on Agenda. Concerns to be considered:

1. Review definition of on-line and blended learning (Greg Domski will report on the Sloan definition to help define Augustana definition)

Oct. 16, 2012 Address the Definitions of Blended-Learning & Online Learning (MBW draft 10.11.12)
<http://etcjournal.com/2012/01/22/sloan-cs-definition-of-online-course-may-be-out-of-sync-with-reality/>
http://www.rit.edu/provost/sites/rit.edu.provost/files/2011_report_on_online_learning_at_rit_final_0.doc

Discussion:

- Can only apply definition of “blended learning” to new courses.
- MBW draft 10.11.12 change language:
“Blended-Learning course (BL): a course in which ~~some~~ significant content ... environment and ~~some~~ significant ...
OnLine learning course (OL): a course where **substantially** all of the content is delivered using technology, and there are no required F2F meetings. **Some courses may be asynchronous or synchronous** (needs to be defined)
- EPC Committee would like to develop a definition for future approval of new courses
Action: The EPC Committee requested Registrar Liesl Fowler to submit new language for review of the definition in the catalog for “Correspondence or distance coursework.”
Committee moved to Table (waiting for revisions)

2. Adopting learning goals
3. What is the part of EPC to aid with College learning outcomes process

4. Will EPC be consulted by the college to help develop course learning objectives
Aid in proposing a structure to process learning objectives, preparing forms for assessment, propose assessment tools to be used – should a committee be established to focus on assessment
 5. How is Senior Inquiry monitored and is there a common model
Are students benefiting from experience of Senior Inquiry
How are faculty prepared to aid students in Senior Inquiry
Do all departments have common expectations
Is Senior Inquiry uniform across campus
Is time spent on Senior Inquiry comparable in all departments
- Ellen Hay will forward student focus information to EPC Chair for review

September 11, 2012

Discussion for Senior Inquiry

•Background

Research of offering SI Funded through Teagle Foundation

Worked with Wooster, Allegheny and Washington College to review their Senior Inquiry experience

3 year grant / for 2 years a number of pre-post survey of both students and faculty, focus groups of students, faculty and administrators. President Bahls felt we were well situated as a Liberal Arts college to promote student research through SI

•Concern:

Faculty workloads and faculty staffing / What is the required number of students

Would administration consider removing SI from departments

Students with double majors may select to do only one SI

Students overload of more than one SI in same term

Should every student be required SI

How ambitious is SI to be for students

Is this to be a reflection of what the student is to do in the profession of the major / What is the reflection component

Disparity in projects can happen between departments and within departments

What is the goal of Senior Inquiry

Is this an undergraduate research program

How many terms should be considered for SI

Should SI be rigorous and substantial in-depth of focus in the major

Encourage common requirements across departments

What are standards of SI

Departments have not articulated purpose for how SI fits within their programs

Costs of Research for SI

Is there ongoing monitoring within departments and established structure for SI

Is SI a skill demonstrating that inquiry skill in the major

Is SI in-depth into one particular topic

Is the SI substantial in meaning and impact

Is there a need for public presentations of SI

•Action

Currently there is no SI committee

Establish policy of SI and consider another committee to monitor SI

Select members of EPC to draft a new charge for SI policy that will be brought back to EPC for review and discussion. Proposed consideration of committee will be setting guidelines for SI, request Division representatives to review SI, and should a committee be formed to oversee SI. Also, it was mentioned the committee would consult with the Natural Science and Fine Arts Divisions for input.

Motion to elect EPC members David Dehnel, Greg Domski, Robert Elflin, and Catherine

McDermott to draft a charge for SI: David Dehnel seconded: Taddy Kalas

All Approved

Oct. 16: SI Committee will submit copy for review to EPC members for next EPC meeting

Oct. 23.

Sept. 25, 2012

ECON Senior Inquiry change (with ECON 407 & 409 additions)

Motion: Tim Bloser

Second: Robert Elfline

Discussion:

- No Reflective component
- **Review of Guidelines for SI are located on Moodle**
- Course grade assessment not listed
- What constitutes good work
- What defines a reflection

Action: Motion to refer back to Economics Department: David Dehnel

seconded: Taddy Kalas

Motion to refer back to department approved

III. New Business

A. Consent Agenda from GenEd: nothing

B. BUSN 328 Consumer Behavior (N. Notovorova)
Information from Gen. Ed. required – move to future EPC Agenda

C. POLS 335 Financial Crisis (P. Weissburg)
Information from Gen. Ed. required – move to future EPC Agenda

D. Revision of Internship language in on-line catalog (from AS&D)
EPC Committee approved AS&D decision to withdraw the new clarifying language which was added to the on-line catalog 2011-12 and 2012-13, relative to internships:
“Regardless of the kind of internship taken, whether the student is part-time or full-time, whether the student is degree-seeking or not, and regardless of the total number of credits taken at the college, Augustana awards a maximum of nine (9)...”

Action:

- EPC Committee requested Registrar Liesl Fowler submit for review updated language for the catalog statement: “Correspondence or distance coursework: ...”

Motion: Ellen Hay

Seconded: Robert Elfline

All Approved

E. Service-Learning designation for ENGL 208 Dimensions in Lit

Action: Send to Senate with change of course number.

ENGL 208-02 should be ENGL 208SL

Motion: Note change of course number to ENGL 208SL Catherine McDermott

Seconded: Ellen Hay All Approved

F. Service-Learning designation for LSFY 102 Body in Pain

Action: Send to Senate with change of course number.

LSFY 102-02 should be LSFY 102SL

Motion: Note change of course number to LSFY 102 SL Robert Elfline

Seconded: Catherine McDermott

All Approved

OLD BUSINESS REVISITED:

April 17, 2012 Ethics Minor proposal

Discussion:

- Has this minor been vetted by Division and department?
- To what department will this minor be attached?
- Was this minor developed and approved by a department?

Action:

- Request Laura Hartman or Tim Bloser meet with EPC for further discussion
- Move to next meeting agenda

April 24, 2012

Ethics Minor proposal

Professors Tim Bloser and Laura Hartman were present to respond to questions from EPC. Ethics Minor Proposal update submitted to EPC.

Discussion:

- Some law schools are requesting, in the continuing education courses, 3 credits of ethics courses.
- This course did receive approval of Division
- double-dipping was not a concern of EPC – other minors in existence encourage it

EPC Suggested recommendations:

2. c. change “cheap” to inexpensive
3. b. Request change: ... bulk of the minor will review the petitions and submit proposed changes through governance process.

All approved

Oct. 16, 2012 Address the Revisions to the Ethics Minor Proposal (2012)

Laura Hartman was present to inform the EPC Committee no changes were made to the original Ethics Minor Proposal, but the addition of APPENDIX 1 and APPENDIX were added in response to Dean Lawrence’s concerns.

Motion: David Dehnel

Seconded: Catherine McDermott

All Approved

Sept. 25, 2012

Credit hour policy Discussion:

Policy to be on record for HLC visit

Rationale: (1) confusion with statement “one quarter hour of credit...”

Suggest: stated as one credit on quarter system?

Department of Education is concerned with student contact and out of class study

Laboratory Courses: minimum time in lab and time required for student work outside of class

Concern with non-standardization of labs within departments

Concern with student in class and out of class ratio

How does lab work fit in with assessing courses for determining if they comply with credit policy –

Does time in and time out of lab factor in to credit

Independent Study / Directed Study: does not match catalog definition.

Concern with statement: “During an academic trimester, one...”

Committee concerned with codifying the current Augustana credit policy

Do other institutions comply with this policy

How do we prove student work out of class

How are students spending their time out of class

Augustana’s Proposed Credit Hour Policy: (5 week course) courses meet for 375 minutes/week, with 15 hours of out-of-class work expected (time indicated seems not long enough compared to full term courses – please review hours)

Accelerated courses: are these 3 credit courses, full term courses in 5 weeks – needs clarification and should be same amount of time in class and same expected time out of class study for students as the 10 week courses

Action: Motion to refer back to Registrar: Tim Bloser

Second: Taddy Kalas

Motion to refer back approved

Oct. 16, 2012 Address the Revisions to Credit Hour Policy

Request change :

- Non-credit-bearing laboratory courses: Most laboratory.... Student time spent in these laboratory ~~courses~~ sections will ...
- Credit-bearing laboratory courses: ...faculty instruction and **at least** a minimum...

Motion to approve with the change in language for Non-credit-bearing and Credit-bearing language:

- **Non-credit-bearing laboratory courses: Most laboratory.... Student time spent in these laboratory ~~courses~~ sections will ...**
- **Credit-bearing laboratory courses: ...faculty instruction and **at least** a minimum...**

All approved

Sept. 18, 2012 Academic calendar approval for 2016-17, 2017-18, and 2018-19 years is being considered so that we may reserve graduation dates for Augustana College Commencement at the i-Wireless Center in Moline, IL.

After discussion, EPC Committee is submitting the following recommendation to Senate: Continuation of the current calendar through the academic year 2018-2019 to confirm Commencement dates for contract with the i-Wireless Center.

Motion to approve current academic calendar through 2018-2019 for graduation dates to be submitted to i-Wireless Center :

Taddy Kalas

seconded: David Dehnel

abstain:Tim Bloser

Motion moved

Further discussion of calendar options and review of second faculty survey (with six options) SENATE requested Mike Wolf resend calendar survey to faculty.

Oct. 16, 2012 Address the new survey results

Send recommendation to Senate to continue with current academic calendar – Option 1

Motion: Dave Dehnel

Seconded: Taddy Kalas

All Approved

Motion to adjourn meeting 5:25 p.m.
Next Meeting Tuesday October 23, 2012